

Label Setup Using MS Word®

AVIMARK[®]

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You may use the following Avimark merge words on the label:

<last-name>, <first-name> <address> <city>, <st> <zip> <phone> <animal> <breed> <color> <sex> <weight>

The parameters of this label are:

Open the Word Document. Click on the Layout tab and click on Margins. Choose Custom Margins.

Margins Tab Top margin – 0.25" Bottom – 0.25" Left – 0.25" Right – 0.25" Gutter – 0"

Orientation – Portrait

Apply To: Whole document

Layout Tab Header – 0.5"

Footer - 0.5"

Apply to whole document

Paper Tab Paper size – Custom size

Width – 4"

Height – 2"

Apply to whole document

Click OK to save changes.

