

Pendo Guides

COVETRUS PULSE™

Overview

Pendo Guides is a resource for learning how to use Pulse. Pulse uses Pendo Guides and a self-guided system that offers help when and where needed. Pendo guides simplify the user experience and improves overall usability of the Pulse experience.

Accessing Pendo Guides

The user is able to access Pendo Guides in different areas of the Pulse program: from the <u>"What's New"</u> link, clicking on a <u>"Badge"</u>, and topics from the <u>"Resource Center"</u>.

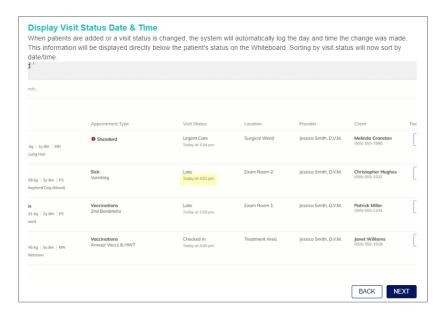
What's New

If there are new features introduced in the latest release of Pulse, the feature will have a What's New link the user can click on to bring up the Pendo Guide.



If a What's New button appears on a feature page, click on it to bring up the Pendo Guide. Pendo Guides will have a Next/Back/Done button in the lower left corner.

- Click Next to move to the next guide.
- Click Back to move back to the previous guide.
- Click Done to close the Pendo Guide. The Done button will be on the last guide describing the new features on that page.
- Click or press Esc on the keyboard to close the guide at any point.

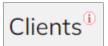




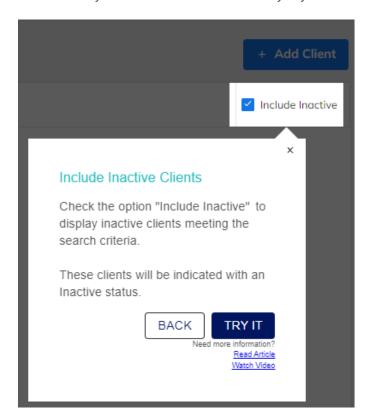
Using Pendo Guides in Pulse™

Badge

On some features you will notice an exclamation point (!) which is referred to as a Badge. Click on the exclamation point to bring up the Pendo Guide for that feature.



In some cases, the Pendo Guide will point to each feature being referenced. On some guides, there will be a Try It button so the user may try their hand at how the feature works.



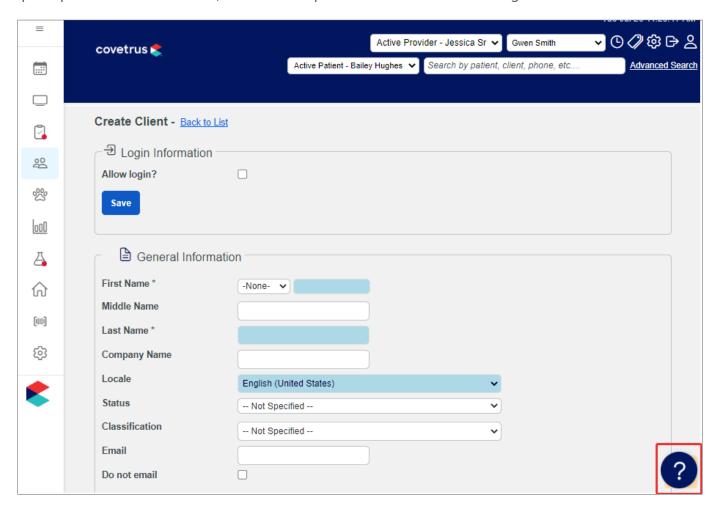


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Resource Center

The Resource Center provides quick access to Knowledge Base articles which describe features and how to use them within the program. There are other helpful links, but it is the Train your Staff that users can select to learn more about a specific feature from the Pendo Guides.

To pull up the Resource Center, click on the question mark in the lower right side of the screen:





Using Pendo Guides in Pulse™

The Resource Center opens. Scroll down to locate Train your Staff. Click on it and the user is able to select a number of topics to view how they work.

